



Donnington & Muxton Parish Council
Turreff Hall, Turreff Avenue, Donnington, TF2 8HG
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To All Members of this Parish Council

07 July 2026

Dear Councillor

You are summoned to attend a meeting of the
Full Council on Monday 13th July 2026 at 7pm
At Turreff Hall, Donnington

AGENDA

26/07/027 Apologies: To note the apologies of those unable to attend.

26/07/028 Declaration of Interest:

To declare a personal or pecuniary interest in any item on the agenda.

26/07/029 Public Session

There will be 15 minutes allowed for questions to the Chair from Members of the Public regarding items on the agenda.

26/07/030 Minutes:

To approve the Minutes of the Council meeting held on 8th June 2026.

26/07/031 Community Action Team Enforcement 2025-2026 overview

To welcome an officer from Telford & Wrekin Council to summarise the Community Action Team Enforcement 2025-2026 overview report for Donnington & Muxton (previously circulated) and allow members to ask questions regarding the Service.

26 07/032 Traffic & Road Safety – Annual Update (Telford & Wrekin Council)

To receive the subject annual update and consider recommending priorities for future scheme requests to Telford & Wrekin Highways.

26/07/033 Matters Arising from Minutes.

To enable Councillors to receive updated information of actions contained in the Minutes thereof.

26/07/034 Expenditure/Payments Transactions:

To receive and accept the Expenditure/Payment Transactions for June 2026 (total £22,361.23).

26/07/035 Income/Receipts Received:

To receive the Income/Receipts Report for June 2026 (total £4,921.90).

26/07/036 Bank Reconciliation:

To receive and approve the Bank Reconciliation as of 30th June 2026.

Petty Cash	£262.40
Lloyds General Fund A/C	£108,074.21
Lloyds Salaries A/C	£494.38
Nationwide A/C	£80,964.64
Co-Operative A/C	<u>£8,562.89</u>
Sub Total	£198,358.52

26/07/037 Budget Summary of Receipts and Payments:

- To receive the budget summary as of 30th June 2026
- To receive a report on significant variances.

26/07/038 Grant Application(s)

To receive and consider the following grant applications:

- Newport Cottage Care - - To support client activity fund.
-

(Note: NCC rec'd a grant of £300 in July 2024. The grant budget (112) stands at £2000 with no spend in the current financial year to date. Clerk's Recommendation: to not award a grant. The application largely seeks to support ongoing revenue costs, and the direct benefits to Donnington & Muxton parishioners are not clear. The organisation has significant funds albeit it has significant commitments, but it is not nearing crisis. With a very limited grant budget (and noting that the general reserve is lower than the Council has in mind) there are likely to be more needy requests throughout the year that are more directly impactful on Donnington & Muxton residents)

26/07/039 Local Plan Main Modifications Consultation.

To note that Telford & Wrekin Council is consulting on the Main Modifications to the Proposed Local Plan. Details of the Consultation and the Main Modifications can be found vis the Telford & Wrekin Council Website, [Main Modifications Consultation - Local Plan](#), the closing date for responses is 20 July 2026. Members may wish to formulate a response to the consultation.

This Main Modifications consultation is only seeking comments on issues of soundness and legal compliance in relation to the modifications proposed to the Publication Version of the Local Plan. All duly made representations will be considered by the Inspectors.

Hard copies of the documentation have been available for inspection in the Library in recent weeks and will be available to view at and shortly prior to the meeting.

(Note: Telford & Wrekin Council have advised that representations should only relate to the main modifications. This consultation is not an opportunity to repeat or raise further representations about the published plan or to seek further changes to the plan.)

26/07/040 Parish Post /Newsletter

To receive a report (*LPC22 refers*) and to agree the format and cost of the Parish Post and, to agree the content of the Parish Post in readiness for sending to print and consider the following recommendations:

- that the Parish Post stays A4 and reduced to 1000 copies to remain within budget. This will allow a Summer and a Winter edition to be published and distributed.

AND

- that the council read the draft Parish Post and approve the articles and advise on any changes, omissions or additions.

26/07/041 Parish Council Events Update and Review

To receive a report (*LPC23 refers*) on recent events and provide an overview of forthcoming activities and associated budget considerations and consider the following recommendations:

- a. Confirm additional budget lines for EXPO of £250.00 and Remembrance Services of £1,000.
- b. Implement attendance confirmation processes for high-cost catering events.
- c. Approve revised events offer.

26/07/042 Turreff Hall – Draft Schedule of Improvements Works

To receive a report and consider a programme of minor works to Turreff Hall, and consider the following recommendations:

To proceed with all works within this report subject to;

- a. Procurement to take place in line with financial regulations.
- b. The budget line 313 Turreff Hall improvements be increased by £500 to £2000.

26/07/043 West Mercia Police Community Charter.

To consider identifying the Parish Council's Policing Priorities as part of the West Mercia Police Community Charter.

(Note: Members reviewed the policing charter in March 2026 and agreed then that the 3 priorities be to reduce / combat: 1. Off Roading 2. Anti-Social Behaviour 3. Other Traffic Offences.)

26/07/044 Date of next meeting

To inform Councillors that the next Council meeting will be held on Monday 14th September 2026 at Turreff Hall, Donnington commencing at 7pm.

Lee Jakeman

Locum Clerk to the Parish Council





Donnington & Muxton Parish Council
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FULL COUNCIL MEETING

Minutes of the **Council Meeting** held at Turreff Hall, Donnington on **8th June 2026** commencing at 7pm.

Present:

In attendance: Councillors: Coates, Doran, I Dugmore, L Dugmore, J Gough, Z Harrison, T Hoof, S Randhawa, R Overton, O Vickers, and J Urey.

Absent: Councillors: I Alexander and L Vickers.

26/06/025 Apologies: Apologies were noted from the following:

- Cllr I Alexander – Personal Commitment.
- Cllr L Vickers – Holiday.

26/06/026 Declaration of Interest: Nil

26/06/027 Public Session There being no members of the public present the meeting moved to the next agenda item

26/06/028 Minutes: Approved the Minutes of the following meetings of the Council:

- a. Full Council meeting held on 11th May 2026.
- b. Finance Committee held 3rd June 2026.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

And

Resolved - that the revised budget (as recommended by the Finance Committee) for 2026/27 be approved.

26/06/029 Matters Arising from Previous Minutes:

The following matters were reported to the meeting:

Street Lighting

Minute 26/02/175 dated 9 Feb 26 refers. Update on authorised repairs:

- St Georges Road, Donnington Wood – outside number 11(New wood pole box, along with conversion to LED, plus National Grid service transfer.) Completed March 2026.

- Muxton Lane, Muxton – outside number 112 (New wood pole box, along with conversion to LED, plus National Grid service transfer. Completed March 2026.
- Stanall Drive, Muxton (New column required along with the lantern being converted to LED, plus National Grid service transfer). Completed April 2026.

Street Naming SNN/2026/0003 - Site of 87 - 93 (odds), Oakengates Road & 33, 35 Cordingley Way, Donnington, Telford, Shropshire

Minute 26/04/212 dated 13 Apr 26 refers. We received notification from T&WC that the suggestion to name the street at the subject development and proposed by Donnington and Muxton Parish Council (Rose Gregory Gardens) has been accepted.

26/06/030 Expenditure/Payments Transactions:

Resolved – That the Expenditure/Payments Transactions for May 2026, (total £23,248.98) be approved for payment.

26/06/031 Income/Receipts Received:.

Resolved – To note and ratify that the Income/Receipts Report for May 2026 (total receipts being £1,545.87)

26/06/032 Bank Reconciliation: Each Councillor received a copy of the Bank Reconciliation as of 31st May 2026.

Resolved: Approved the Bank Reconciliation as of 31st May 2026, summarised below:

- Petty Cash	£211.70
- Lloyds General Fund A/C	£121,058.62
- Lloyds (Salaries) A/C	£5,000.00
- Nationwide (Gen Reserve) A/C	£80,964.64
- Co-Op (Gen/EMR Fund) A/C	£8,562.89
TOTAL	£215,797.85

26/06/033 Budget Summary of Receipts and Payments:

Resolved: that the Financial Budget Comparisons as of 31st May 2026 is ratified and noted and accepted.

26/06/034 Annual Governance and Accountability Return (AGAR) 2025/2026

a. Internal Audit

Members, noted receipt of a report from the Internal Auditor, JDH Business Services, detailing internal audit visits conducted in relation to FY 2025/2026.

b. Annual Return

- i. **Resolved** - to note receipt of the Annual Internal Audit Report. (Page 3 of AGAR)
- ii. **Resolved**- to complete the Annual Governance Statement by answering Yes to each of the 10 statements. (Page 4 of AGAR)
- iii. **Resolved** -To confirm the Statement of Accounts as prepared by the RFO/Clerk. (Page 5 of AGAR) – Supported by the Balance sheet as of 31 Mar2026 and including the reconciliation of boxes 7 and 8 proforma.
- iv. **Resolved**- to note receipt of the Explanation of Variances.

c. Notice of Public Rights

Members noted receipt of the draft notice of Public Rights and Publication of unaudited Annual Governance & Accountability Return (*which will be published on 30th June*) identifying the dates for inspection of the accounts from 1st July 2026 to 12th August 2026.

26/06/035 Safeguarding Policy

Resolved - To adopt the Safeguarding policy for Donnington & Muxton Parish Council without amendment.

26/06/036 Community Action Team (CAT) Enforcement 2025-2026 Overview

- a. Received the CAT plans for May and June 2026.
- b. Received a report from the Community Action Team (CAT) activities in 2025/26, and to note that a representative of the CAT has agreed to attend the July Council meeting to discuss the report.

26/06/037 Appointment of Internal Auditor

Resolved- that the Parish Council re-appoint JDH Business Services as its internal auditor for the financial year 2026/27.

26/06/038 Community Governance Review

The Locum Clerk advised of correspondence advising that formal documentation to create the 'Shadow' councils as a result of the Community Governance Review is imminent and that some preparatory work is being undertaken by D&MPC officers to capture records and data.

26/06/039 Date of next meeting

The next Council meeting will be held on Monday 13th July 2026 at Turreff Hall, Donnington commencing at 7pm.

Signed:

Date:



Telford & Wrekin
Co-operative Council

Protect, care and invest
to create a better borough

Traffic and Road Safety

Annual Update

Donnington & Muxton

June 2026

Contents

Contents..... 2

Introduction 3

2026 / 2027 Programme..... 3

Future Scheme Requests..... 4

Introduction

The Traffic and Road Safety Engineering Team maintain and install various elements that enhance road safety and movement for all users of the highway. This includes but is not limited to:

- Traffic signs
- Road markings
- Traffic Regulation Orders (parking restrictions) and Speed Limit Orders
- Bollards, pedestrian guardrails, and other street furniture
- Traffic calming and road safety improvements
- Traffic signals

Additionally, the team undertakes engineering studies as part of road safety assessments and the development of traffic engineering schemes aimed at reducing casualties, enhancing traffic flow, and promoting active travel and public transport.

This document set out known requests within your area and highlights additional known requests that are awaiting prioritisation and further detailed investigation (e.g. traffic/speed survey information) which we would appreciate you advising us which schemes you consider to be priorities for your area.

This document will be updated on an annual basis to provide an overview of existing requests, what is planned for delivery and what requests remain outstanding for investigation. It is the mechanism for the Parish Council and Ward Members to advise us to what you consider are the priorities for action within your area.

2026 / 2027 Programme

Routine maintenance activities in response to reports from the public and through our regular highway inspections will be undertaken as a matter of course. We encourage residents to report any issues via the MyTelford app to ensure an efficient effective response.

If there are any priority areas you feel require attention, please report these on the MyTelford app with the details and we will arrange for these to be reviewed and actioned accordingly.

Details of upcoming traffic regulation orders will, if applicable, be sent in the next couple of weeks.

Future Scheme Requests

In addition to the works outlined above, other requests are pending investigation and assessment for potential delivery in a future capital works programme.

We welcome your input into prioritising requests for delivery and would ask that you respond to traffic.schemes@telford.gov.uk to enable focus of resources and delivery over the coming 5-year period.

Should new requests arise, it will be necessary to reassess the below list to ensure that the team prioritises the requests deemed most important to you within your area.

Issue type	Location	Request
New crossing	DONNINGTON WOOD WAY	New crossing at Donnington Wood Roundabout
New crossing	WREKIN DRIVE	New crossing across Wrekin Drive at Trench Road Roundabout
Speeding concerns	THE PARADE / WREKIN DRIVE	Speed calming measures
New crossing	THE PARADE / WREKIN DRIVE	New crossing to replace existing refuge outside Home Bargains
Speeding concerns	WELLINGTON ROAD	New speed calming measures.
Speeding concerns	SCHOOL ROAD	New speed calming measures (speed indicator device).
Speeding concerns	WALLETT DRIVE	New speed calming measures.



Telford & Wrekin
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Community Action Team Enforcement 2025-2026 overview

A report for Donnington & Muxton

1

Background

Introduction to Community Action Teams (CATs)

In 2021, a pick and mix 3-year offer of enhanced environmental maintenance and local enforcement developed into the CAT, a local partnership with parish and town councils with support of 50% funding from T&W

In 2024, the partnership was refined, following feedback, to provide a 5 year offer up until end March 2029 with the option of fixed or annual flexible pricing .

The program also contributes to broader goals like enhancing biodiversity and reducing the carbon footprint by using electric vehicles and tools.



Telford & Wrekin Council: LGC Council of the Year 2025

2

Neighbourhood Enforcement



Telford & Wrekin Council: LGC Council of the Year 2025

Services Include:

- Engaging with residents / and schools regarding parking
- Monitoring of CCTV
- Walkabouts and engagement events
- Undertaking Civil Parking Enforcement, highway and environmental enforcement eg fly tipping, dog fouling & overgrown vegetation.
- Safeguarding parking bay provision for disabled residents. (757 PCN's issued in 24/25 for illegally parked vehicles)

3

Neighbourhood Enforcement



Telford & Wrekin Council: LGC Council of the Year 2025

Positive Interventions:

- Active CCTV monitoring and targeted patrols of 'hot spot' areas to decrease fly tipping offences.
- Joint walkabouts with parish councils to support resident engagement, while identifying and addressing local community concerns.
- Monthly reports provided to parishes, including patrol data, hot spots and actions taken.

4

Neighbourhood Enforcement buy-in

Neighbourhood Enforcement Officer - 2.5 Days per Week



5

Fly tipping overview 2025-2026 financial year



6

Fixed Penalty Notices

2025-2026 financial year

Fly tipping: 1
 Duty of Care: 11
 Litter: 0
 Other: 0
 S46 Notice: 9
 Prosecution: 0



13

Penalty Charge Notices

2025-2026 financial year

83 observations
 27 Penalty Charge Notices
 Highest street is Fieldhouse Drive with 5 PCNs issued.



14

Penalty Charge Notices

2024-2025 financial year (comparison)

117 observations

29 Penalty Charge Notices

Highest street was Baldwin Webb Avenue with 14 PCNs issued.

Parking has improved here as only

3 PCNs were issued in 2025-2026.



15

Patrols including parks & open spaces

2025-2026 financial year

Around 5,803 visits have been carried out to streets across Donnington & Muxton including parks and open spaces.



16

Patrols including parks & open spaces

2024-2025 financial year (comparison)

Around 4,406 visits have been carried out to streets across Donnington & Muxton including parks and open spaces.



17

Good news stories

2025-2026 financial year

- Secured funding through Safer Stronger for a column extension so that Neighbourhood Enforcement could deploy their CCTV camera at The Common, Donnington. In 2024-2025 The Common was the highest location for fly tipping with 70 fly tips reported. In 2025-2026 The Common had 9 fly tips.
- Dog fouling in Ash Lea Drive has halved since 2024/25. The Neighbourhood Enforcement Team will continue to actively patrol, keep signage clean and visible as well as engage with dog walkers.
- PCNs have slightly decreased but this could be due to compliance. The Highest street was Baldwin Webb Avenue with 14 PCNs issued in 2024-2025 and only 3 PCNs were issued in 2025-2026.
- Working with Cllr Urey a CCTV camera and signage were installed at Fieldhouse Drive to support the reduction in littering. The camera is actively monitored by Neighbourhood Enforcement and Security.

18

Recommendations for 2026-2027

- Maintain an active enforcement presence in Ash Lea Drive to address dog fouling and fly-tipping. Neighbourhood Enforcement will explore opportunities to utilise CCTV to capture offences and share appeals via Telford & Wrekin Watch.
- Penistone Close continues to be identified as a hotspot location despite the presence of a CCTV camera. Residents are tipping outside the cameras field of view even with a tracking function. Neighbourhood Enforcement will work in partnership with Waste Services, Safer Stronger and the Anti-Social Behaviour Team to explore further measures to reduce the ongoing negative environmental impact in the area.

Telford & Wrekin Council: LGC Council of the Year 2025

19



20

Donnington & Muxton Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

02 July 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
80	Website	01/06/2026		DMPC Lloyds Genera		Website Hosting	Kalidescope	S	40.00	8.00	48.00
											48.00
81	Subscriptions	01/06/2026		DMPC Lloyds Genera	1 Jun 26-31 May 2	tv licence	TV Licensing	E	180.00		180.00
											180.00
82	Mobile Telephone	01/06/2026		DMPC Lloyds Genera		Mobile Phone	02	S	18.12	3.62	21.74
											21.74
83	Postage	02/06/2026		Petty Cash	PC3	Postage - Cllrs Agendas	Post Office Donnington	E	10.80		10.80
											10.80
84	Stationery	02/06/2026		Petty Cash	PC4	Folding Stool	Home Bargains Donnington	S	1.24	0.25	1.49
84	Miscellaneous	02/06/2026		Petty Cash	PC4	Folding Stool	Home Bargains Donnington	S	3.33	0.66	3.99
											5.48
85	Alarm Maintenance	03/06/2026		DMPC Lloyds Genera	3 Jun 26 - 2 Jun 2	Intruder Alarm 12month maint	Security Wise Ltd	S	86.00	17.20	103.20
											103.20
86	Computers/IT/Telephones	03/06/2026		DMPC Lloyds Genera		IT / VOIP Contract	Midland Computers Ltd	S	225.28	45.06	270.34
											270.34
87	Keyholder Cover	03/06/2026		DMPC Lloyds Genera	May 2026	key holder / lock ups	Clearview Security	S	318.75	63.75	382.50
											382.50
88	Chairman's Fund	03/06/2026		DMPC Lloyds Genera	Grant	Chair's Donation	Telford Sea Cadets	X	200.00		200.00
											200.00
89	Payroll	04/06/2026		DMPC Lloyds Genera	Q1	Payroll Services	DM Payroll Services	S	78.00	15.60	93.60
											93.60
90	Cleaning Contract	04/06/2026		DMPC Lloyds Genera	27/05 - 29/05	Cleaning of Turreff Hall	Shines of Shropshire	X	132.00		132.00
90	Cleaning Materials	04/06/2026		DMPC Lloyds Genera	27/05 - 29/05	Cleaning of Turreff Hall	Shines of Shropshire	X	10.00		10.00
											142.00
91	waste disposal	04/06/2026		DMPC Lloyds Genera	Q2	Waste Removal	FCC Recycling	S	185.01	37.00	222.01
											222.01
92	Speed Indicator Devices	22/06/2026		DMPC Lloyds Genera	Q2	Replace SIDS Batteries	D R Seabury Builders	X	450.00		450.00
											450.00
93	Stationery	05/06/2026		Petty Cash	PC 5	Storage Boxes	Home Bargains Donnington	S	3.22	0.65	3.87
											3.87
94	Chairman's Fund	05/06/2026		DMPC Lloyds Genera		Battle Back Donation	Battle Back	X	200.00		200.00
											200.00
95	Gas	19/06/2026		DMPC Lloyds Genera	27/04 - 01/06	Gas	British Gas - ACC 6006201	L	346.20	17.31	363.51
											363.51
96	Donnington Toilets - Electricity	08/06/2026		DMPC Lloyds Genera	21/02 - 20/05	Electricity	British Gas Lite - ACC 1336	L	82.64	4.13	86.77
96	Donnington Toilets - Electricity	08/06/2026		DMPC Lloyds Genera	21/02 - 20/05	Electricity	British Gas Lite - ACC 1336	X	-63.63		-63.63
											23.14
97	Cleaning Materials	08/06/2026		DMPC Lloyds Genera	07/07/2025 - 07/0	Hygiene Services	Cathedral Leasing Limited	S	15.23	3.05	18.28

Donnington & Muxton Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

02 July 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
97	Donnington Toilets - Maintenar	08/06/2026		DMPC Lloyds Genera	07/07/2025 - 07/0	Hygiene Services	Cathedral Leasing Limited	S	14.23	2.84	17.07
											35.35
98	Cleaning Contract	08/06/2026		DMPC Lloyds Genera	01/06 - 05/06	Cleaning of Turreff Hall	Shines of Shropshire	X	176.00		176.00
98	Cleaning Materials	08/06/2026		DMPC Lloyds Genera	01/06 - 05/06	Cleaning of Turreff Hall	Shines of Shropshire	X	12.00		12.00
											188.00
99	Councillor's Expenses	08/06/2026		Petty Cash	PC 5	Councillor Robin Coates Expens	Robin Coates	X	6.60		6.60
											6.60
100	Salaries National Insurance	10/06/2026		DMPC Lloyds Genera		Locum Services	LGRC Associates Ltd	S	553.20	110.64	663.84
100	Professional Fees	10/06/2026		DMPC Lloyds Genera		Locum Services	LGRC Associates Ltd	S	4,610.00	922.00	5,532.00
											6,195.84
101	Library Water Rates	29/06/2026		DMPC Lloyds Genera	7 May to 6 Jun 26	Water Charges	Water Plus - Library ACC 7	L	59.11	1.74	60.85
											60.85
102	Gas	18/06/2026		DMPC Lloyds Genera	31 Mar - 30 Apr	Gas	West Mercia Energy	L	185.54	9.28	194.82
											194.82
103	Electricity	25/06/2026		DMPC Lloyds Genera	1-30 Apr 26	Electricity	West Mercia Energy	L	93.53	4.68	98.21
											98.21
104	Planters - PARADE	12/06/2026		DMPC Lloyds Genera		parade planters	Littlefords Nursery	S	275.00	55.00	330.00
											330.00
105	General Repairs	12/06/2026		DMPC Lloyds Genera	10/06/2026	Drain Covers	Amazon Business UK	S	10.58	2.12	12.70
											12.70
106	Miscellaneous	12/06/2026		Petty Cash	PC 07	Flags and Bunting Library Displ	Home Bargains Donningtor	S	6.85	1.37	8.22
											8.22
107	Salaries Net Pay	25/06/2026		DMPC Lloyds Salarie:	M3	Salaries	DMPC	X	4,497.12		4,497.12
											4,497.12
108	Salaries Pensions	26/06/2026		DMPC Lloyds Genera	M3	Pension Cobntributions	Shropshire County Pension	X	519.22		519.22
											519.22
109	Salaries National Insurance	26/06/2026		DMPC Lloyds Genera	M3	PAYE	HM Revenue and Customs	X	1,623.38		1,623.38
											1,623.38
110	Youth Club	16/06/2026		DMPC Lloyds Genera	09/06/2026	Youth Club	Donnington Community Hu	Z	2,000.00		2,000.00
											2,000.00
111	Window Cleaning	16/06/2026		DMPC Lloyds Genera	17/05/2026	Window Cleaning - Turreff Hall	Diamond Shine	X	45.00		45.00
											45.00
112	Speed Indicator Devices	16/06/2026		DMPC Lloyds Genera	15/06/2026	Battery for SID	D R Seabury Builders	X	100.00		100.00
											100.00
113	Community Events	16/06/2026		DMPC Lloyds Genera	26/04/2026	Generator Hire - Spring Fayre	Illuminate Audio Visual Effe	S	10.32	2.07	12.39
113	Muxton Spring Fair 2026	16/06/2026		DMPC Lloyds Genera	26/04/2026	Generator Hire - Spring Fayre	Illuminate Audio Visual Effe	S	995.76	199.15	1,194.91
											1,207.30
114	Cleaning Contract	18/06/2026		DMPC Lloyds Genera	17/06/2026	Cleaning of Turreff Hall	Shines of Shropshire	X	209.00		209.00
114	Cleaning Materials	18/06/2026		DMPC Lloyds Genera	17/06/2026	Cleaning of Turreff Hall	Shines of Shropshire	X	12.00		12.00
											221.00

Donnington & Muxton Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

02 July 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
115	Keyholder Cover	18/06/2026		DMPC Lloyds Genera	17/06/2026	Security / Key Holder / Turreff	Laura's Cleaning	X	330.00		330.00
115	Donnington Toilets - Cleaning	18/06/2026		DMPC Lloyds Genera	17/06/2026	Security / Key Holder / Turreff	Laura's Cleaning	X	750.00		750.00
											1,080.00
116	Cleaning Contract	22/06/2026		DMPC Lloyds Genera	22/06/2026	Cleaning of Turreff Hall	Shines of Shropshire	X	176.00		176.00
116	Cleaning Materials	22/06/2026		DMPC Lloyds Genera	22/06/2026	Cleaning of Turreff Hall	Shines of Shropshire	X	12.00		12.00
											188.00
117	Planters - PARADE	29/06/2026		DMPC Lloyds Genera	23/06/2026	parade planters	Littlefords Nursery	S	75.00	15.00	90.00
											90.00
118	Defibrillators	24/06/2026		DMPC Lloyds Genera	24/06/2026	Battery and Pads for Defib	Heys First aid	S	220.00	44.00	264.00
											264.00
120	Bank Charges	29/06/2026		DMPC Lloyds Salarie:	M3	Bank Charges	Lloyds Bank	X	8.50		8.50
											8.50
121	Adobe Subscription	18/06/2026		DMPC Lloyds Genera		Adobe PDF Subscription	Adobe Systems	S	16.64	3.33	19.97
											19.97
122	Bank Charges	19/06/2026		DMPC Lloyds Genera	M3	Bank Charges	Lloyds Bank	E	9.35		9.35
											9.35
123	Electricity	29/06/2026		DMPC Lloyds Genera	13 May - 13 Jun 26	Electricity	British Gas Lite - ACC 6477	L	139.63	6.98	146.61
											146.61
124	Staff Training	29/06/2026		DMPC Lloyds Genera	29/06/2026 - Chlo	Safeguarding Course	SLCC Enterprises	S	38.50	7.70	46.20
											46.20
125	Staff Training	29/06/2026		DMPC Lloyds Genera	29/06/2026 - Ava	Safeguarding Course	SLCC Enterprises	S	38.50	7.70	46.20
											46.20
126	Keyholder Cover	30/06/2026		DMPC Lloyds Genera	30/06/2026	key holder / lock ups	Clearview Security	S	135.50	27.10	162.60
											162.60
127	Cleaning Contract	30/06/2026		DMPC Lloyds Genera	22-26 Jun 26	Cleaning of Turreff Hall	Shines of Shropshire	X	176.00		176.00
127	Cleaning Materials	30/06/2026		DMPC Lloyds Genera	22-26 Jun 26	Cleaning of Turreff Hall	Shines of Shropshire	X	12.00		12.00
											188.00
128	Speed Indicator Devices	30/06/2026		DMPC Lloyds Genera	30/06/2026	Replace SIDS Batteries	Amazon Business UK	S	35.60	7.12	42.72
											42.72
131	Cleaning Materials	17/06/2026		Petty Cash	PC8	Cleaning Products	Home Bargains Donnington	S	4.40	0.88	5.28
											5.28
Total									20,714.25	1,646.98	22,361.23

Donnington & Muxton Parish Council

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
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Prepared by: _____

Date: _____

Name and Role

Approved by: _____

Date: _____

Name and Role

Approved by: _____

Date: _____

Name and Role

Donnington & Muxton Parish Council

02 July 2026 (2026-2027)

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
66	Lettings	02/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Arty Party	E	42.50		42.50
66	Lettings	02/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Arty Party	E	42.50		42.50
66	Lettings	02/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Arty Party	E	42.50		42.50
											127.50
67	Lettings	02/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Arty Party	E	42.50		42.50
67	Lettings	02/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Arty Party	E	42.50		42.50
67	Lettings	02/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Arty Party	E	42.50		42.50
											127.50
68	Sum Up fees	02/06/2026		DMPC Lloyds Genera	Sum Up 31	Library Printing	Sum Up Payments Ltd	E	-0.02		-0.02
68	Printing	02/06/2026		DMPC Lloyds Genera	Sum Up 31	Library Printing	Sum Up Payments Ltd	E	1.05		1.05
											1.03
69	Sum Up fees	04/06/2026		DMPC Lloyds Genera	Sum Up 32	Library Printing	Sum Up Payments Ltd	E	-0.09		-0.09
69	Printing	04/06/2026		DMPC Lloyds Genera	Sum Up 32	Library Printing	Sum Up Payments Ltd	E	5.10		5.10
											5.01
70	Spring Fayre	05/06/2026		Petty Cash	MSF26011	Muxton Spring Fayre Stall	J Holmes	X	10.00		10.00
											10.00
71	Lettings	04/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Cherelle Jones	E	21.00		21.00
											21.00
72	Lettings	04/06/2026		DMPC Lloyds Genera		Birthday Party	Cherelle Jones	E	84.00		84.00
72	Hall Deposits	04/06/2026		DMPC Lloyds Genera		Birthday Party	Cherelle Jones	E	100.00		100.00
											184.00
73	Solar Panels	05/06/2026		DMPC Lloyds Genera	Q1	Feed In tarliif	Good Energy Limited	X	319.58		319.58
											319.58
74	Lettings	04/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Slimming World Donninngt	E	60.00		60.00
74	Lettings	04/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Slimming World Donninngt	E	60.00		60.00
											120.00
75	Lettings	05/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Slimming World Donninngt	E	60.00		60.00
75	Lettings	05/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Slimming World Donninngt	E	60.00		60.00
75	Lettings	05/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Slimming World Donninngt	E	60.00		60.00
75	Lettings	05/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Slimming World Donninngt	E	60.00		60.00
75	Lettings	05/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Slimming World Donninngt	E	60.00		60.00
											300.00
76	Lettings	05/06/2026		DMPC Lloyds Genera		Rent of rooms	Slimming World Donninngt	E	60.00		60.00
											60.00
77	Suspense Account	08/06/2026		Petty Cash		lost property	DMPC	X	5.00		5.00
											5.00
78	Sum Up fees	08/06/2026		DMPC Lloyds Genera	33	Library Printing	Sum Up Payments Ltd	X	-0.04		-0.04
78	Printing	08/06/2026		DMPC Lloyds Genera	33	Library Printing	Sum Up Payments Ltd	X	2.40		2.40

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
											2.36
79	Lettings	11/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Jon Bielstein	E	32.00		32.00
79	Hall Deposits	11/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Jon Bielstein	E	100.00		100.00
											132.00
80	Lease	11/06/2026		DMPC Lloyds Genera	Month 1	Cordingley Hall Lease	Casey's Venues	E	750.00		750.00
											750.00
81	Lettings	10/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Jane Hemuka	E	21.00		21.00
											21.00
82	Lettings	12/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Jane Hemuka	E	105.00		105.00
											105.00
83	Sum Up fees	11/06/2026		DMPC Lloyds Genera	Sum Up 34	Library Printing	Sum Up Payments Ltd	X	-0.03		-0.03
83	Printing	11/06/2026		DMPC Lloyds Genera	Sum Up 34	Library Printing	Sum Up Payments Ltd	X	1.80		1.80
											1.77
84	Sum Up fees	17/06/2026		DMPC Lloyds Genera	Sum Up 35	Library Printing	Sum Up Payments Ltd	X	-0.04		-0.04
84	Printing	17/06/2026		DMPC Lloyds Genera	Sum Up 35	Library Printing	Sum Up Payments Ltd	X	2.25		2.25
											2.21
85	Sum Up fees	18/06/2026		DMPC Lloyds Genera	Sum Up 36	Library Printing	Sum Up Payments Ltd	E	-0.06		-0.06
85	Printing	18/06/2026		DMPC Lloyds Genera	Sum Up 36	Library Printing	Sum Up Payments Ltd	E	3.30		3.30
											3.24
86	Sum Up fees	25/06/2026		DMPC Lloyds Genera	Sum Up 38	Library Printing	Sum Up Payments Ltd	E	-0.03		-0.03
86	Printing	25/06/2026		DMPC Lloyds Genera	Sum Up 38	Library Printing	Sum Up Payments Ltd	E	1.80		1.80
											1.77
87	Lettings	22/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Faye Tai Chi Friends	E	70.00		70.00
87	Lettings	22/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Faye Tai Chi Friends	E	70.00		70.00
87	Lettings	22/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Faye Tai Chi Friends	E	24.00		24.00
87	Lettings	22/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Faye Tai Chi Friends	E	70.00		70.00
87	Lettings	22/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Faye Tai Chi Friends	E	45.00		45.00
											279.00
88	Lettings	22/06/2026		DMPC Lloyds Genera		Rent of rooms	Moving On	E	15.00		15.00
88	Lettings	22/06/2026		DMPC Lloyds Genera		Rent of rooms	Moving On	E	15.00		15.00
88	Lettings	22/06/2026		DMPC Lloyds Genera		Rent of rooms	Moving On	E	15.00		15.00
88	Lettings	22/06/2026		DMPC Lloyds Genera		Rent of rooms	Moving On	E	15.00		15.00
											60.00
89	Lettings	26/06/2026		DMPC Lloyds Genera		Rent of rooms	kerry walshe	E	11.00		11.00
89	Lettings	26/06/2026		DMPC Lloyds Genera		Rent of rooms	kerry walshe	E			
89	Lettings	26/06/2026		DMPC Lloyds Genera		Rent of rooms	kerry walshe	E			
											11.00
90	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Kelly Horler	E	16.50		16.50
											16.50

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
91	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
91	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
91	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
91	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
											66.00
92	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
											16.50
93	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
93	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
93	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
											49.50
94	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
											16.50
95	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
95	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
95	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
95	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
95	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
95	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
95	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
95	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
95	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
95	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Wrekin Housing Group	E	16.50		16.50
											148.50
96	Lettings	18/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Family Hubs	E	48.00		48.00
96	Lettings	18/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Family Hubs	E	48.00		48.00
96	Lettings	18/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Family Hubs	E	48.00		48.00
96	Lettings	18/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Family Hubs	E	48.00		48.00
96	Lettings	18/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Family Hubs	E	48.00		48.00
96	Lettings	18/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Family Hubs	E	48.00		48.00
											288.00
97	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Family Hubs	E	24.00		24.00
											24.00
98	Lettings	29/06/2026		DMPC Lloyds Genera		Rent of rooms	Slimming World Donninngt	E	60.00		60.00
											60.00
99	Suspense Account	17/06/2026		DMPC Lloyds Genera		slimming world	Slimming World Donninngt	X			
100	Lettings	15/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Abdul Nasir Jibreel	E	189.00		189.00
100	Hall Deposits	15/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Abdul Nasir Jibreel	E	100.00		100.00
											289.00

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
101	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Olawunmi Alimi	E	126.00		126.00
101	Hall Deposits	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Olawunmi Alimi	E	100.00		100.00
											226.00
102	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Emma Brassington	E	84.00		84.00
102	Hall Deposits	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Emma Brassington	E	100.00		100.00
											184.00
103	Lettings	29/06/2026		DMPC Lloyds Genera		Rent of rooms	Jenna Blair Yoga	E	15.00		15.00
103	Lettings	29/06/2026		DMPC Lloyds Genera		Rent of rooms	Jenna Blair Yoga	E	15.00		15.00
											30.00
104	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Jenna Blair Yoga	E	15.00		15.00
104	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Jenna Blair Yoga	E	15.00		15.00
104	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Jenna Blair Yoga	E	15.00		15.00
104	Lettings	29/06/2026		DMPC Lloyds Genera		Group Hire - Turreff Hall	Jenna Blair Yoga	E	15.00		15.00
											60.00
105	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Jenna Blair Yoga	E	15.00		15.00
105	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Jenna Blair Yoga	E	15.00		15.00
											30.00
106	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Jenna Blair Yoga	E	15.00		15.00
106	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Jenna Blair Yoga	E	15.00		15.00
106	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Jenna Blair Yoga	E	15.00		15.00
106	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Jenna Blair Yoga	E	15.00		15.00
											60.00
107	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Temple Martial Arts	E	30.00		30.00
107	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Temple Martial Arts	E	30.00		30.00
107	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Temple Martial Arts	E	30.00		30.00
107	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Temple Martial Arts	E	30.00		30.00
											120.00
108	Sum Up fees	23/06/2026		DMPC Lloyds Genera	Sum Up 37	Library Printing	Sum Up Payments Ltd	E	-0.02		-0.02
108	Printing	23/06/2026		DMPC Lloyds Genera	Sum Up 37	Library Printing	Sum Up Payments Ltd	E	1.00		1.00
											0.98
109	Lettings	17/06/2026		DMPC Lloyds Genera		Rent of rooms	Slimming World Donninngt	E	20.00		20.00
											20.00
110	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Beautiful Flower Tai Chi	E	15.00		15.00
110	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Beautiful Flower Tai Chi	E	15.00		15.00
110	Lettings	29/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Beautiful Flower Tai Chi	E	15.00		15.00
											45.00
111	Lettings	30/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Arty Party	E	42.50		42.50
111	Lettings	30/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Arty Party	E	42.50		42.50
111	Lettings	30/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Arty Party	E	42.50		42.50

RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Receipt No	Description	Customer	VAT Type	Net	VAT	Total
111	Lettings	30/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Arty Party	E	42.50		42.50
111	Lettings	30/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Arty Party	E	42.50		42.50
											212.50
112	Lettings	30/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Arty Party	E	42.50		42.50
112	Lettings	30/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Arty Party	E	42.50		42.50
112	Lettings	30/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Arty Party	E	42.50		42.50
112	Lettings	30/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Arty Party	E	42.50		42.50
											170.00
113	Printing	30/06/2026		Petty Cash	10-30 Jun 26	library Cash	DMPC	X	58.10		58.10
113	finer	30/06/2026		Petty Cash	10-30 Jun 26	library Cash	DMPC	X	6.40		6.40
113	donations	30/06/2026		Petty Cash	10-30 Jun 26	library Cash	DMPC	X	11.45		11.45
											75.95
114	Lettings	30/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Pilates Lesley Griffin	E	21.00		21.00
114	Lettings	30/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Pilates Lesley Griffin	E	21.00		21.00
114	Lettings	30/06/2026		DMPC Lloyds Genera		Booking - Turreff Hall	Pilates Lesley Griffin	E	21.00		21.00
											63.00
Total									4,921.90		4,921.90

Donnington & Muxton Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

Bank Reconciliation at 30/06/2026			
Cash in Hand 01/04/2026			102,540.22
ADD			
Receipts 01/04/2026 - 30/06/2026			172,244.04
			274,784.26
SUBTRACT			
Payments 01/04/2026 - 30/06/2026			76,425.74
A	Cash in Hand 30/06/2026 (per Cash Book)		198,358.52
Cash in hand per Bank Statements			
	Petty Cash	30/06/2026	262.40
	DMPC Lloyds General Fund	30/06/2026	108,074.21
	DMPC Lloyds Salaries	30/06/2026	494.38
	DMPC Nationwide General Reserv	30/04/2026	80,964.64
	Co-operative General/Earmarked F	30/04/2026	8,562.89
			198,358.52
Less unrepresented payments			
			198,358.52
Plus unrepresented receipts			
B	Adjusted Bank Balance		198,358.52
A = B Checks out OK			

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/06/2026)

Parish Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
600	Precept	303,692.76	151,846.50	-151,846.26				-151,846.26 (-50%)
601	Interest - Nationwide	1,000.00		-1,000.00				-1,000.00 (-100%)
602	Co op, Lloyds Interest							(N/A)
603	VAT claim							(N/A)
604	Miscellaneous/Grants	1,200.00		-1,200.00				-1,200.00 (-100%)
605	Community Fund							(N/A)
606	Christmas Festival							(N/A)
1002	Suspense Account		360.50	360.50		240.00	-240.00	120.50 (N/A)
1005	Spring Fayre		90.00	90.00				90.00 (N/A)
1009	Community Events		210.00	210.00				210.00 (N/A)
1027	Solar Panels	1,700.00	319.58	-1,380.42				-1,380.42 (-81%)
SUB TOTAL		307,592.76	152,826.58	-154,766.18		240.00	-240.00	-155,006.18 (-50%)

Parish Expenditure

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
98	staff Costs - Employee HMRC /							(N/A)
99	Staff Costs - Employers NI/Pens							(N/A)
100	Salaries Net Pay				42,000.00	12,077.66	29,922.34	29,922.34 (71%)
101	Salaries National Insurance				12,500.00	4,871.35	7,628.65	7,628.65 (61%)
102	Salaries Income Tax				4,680.00	1,146.40	3,533.60	3,533.60 (75%)
103	Salaries Pensions				7,600.00	1,443.37	6,156.63	6,156.63 (81%)
104	Salaries Deficit Lump Sum				1.00		1.00	1.00 (100%)
105	Mobile Telephone				220.00	53.07	166.93	166.93 (75%)
106	Postage				120.00	25.20	94.80	94.80 (79%)
107	Stationery				600.00	94.92	505.08	505.08 (84%)
108	Subscriptions				3,250.00	3,363.86	-113.86	-113.86 (-3%)
109	Insurance				1,500.00		1,500.00	1,500.00 (100%)
110	Advertising				250.00		250.00	250.00 (100%)
111	Chair's Allowance							(N/A)
112	Grants				2,000.00		2,000.00	2,000.00 (100%)
113	Council Meetings				50.00	6.66	43.34	43.34 (86%)
114	Elections				3,000.00		3,000.00	3,000.00 (100%)
115	Match Funding							(N/A)
116	Bank Charges				300.00	60.77	239.23	239.23 (79%)
117	Sum Up fees		-1.62	-1.62	10.00		10.00	8.38 (83%)
118	Legal Expenses				4,000.00		4,000.00	4,000.00 (100%)
119	External Audit Fees				3,200.00	345.00	2,855.00	2,855.00 (89%)
120	Computers/IT/Telephones				3,000.00	1,643.01	1,356.99	1,356.99 (45%)
122	Photocopying Lease				480.00	193.54	286.46	286.46 (59%)
123	Staff Training				750.00	77.00	673.00	673.00 (89%)
124	Newsletter				1,000.00		1,000.00	1,000.00 (100%)
125	Website				750.00	120.00	630.00	630.00 (84%)
126	Neighbourhood Plan							(N/A)
127	Councillor's Expenses				100.00	11.80	88.20	88.20 (88%)
128	Community Events				6,300.00	391.98	5,908.02	5,908.02 (93%)
129	Christmas Events				9,000.00		9,000.00	9,000.00 (100%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/06/2026)

130	Miscellaneous	500.00		500.00	500.00 (100%)		
131	Community Fund				(N/A)		
132	Defibrillators	700.00	220.00	480.00	480.00 (68%)		
133	Youth Club	2,000.00	2,000.00		(0%)		
134	GDPR and DPO	47.00		47.00	47.00 (100%)		
135	Climate Emergency				(N/A)		
136	Payroll	400.00	78.00	322.00	322.00 (80%)		
137	Neighbourhood Enforcement Off	17,305.00		17,305.00	17,305.00 (100%)		
138	Chairman's Fund	400.00	400.00		(0%)		
139	Professional Fees	61,000.00	21,998.89	39,001.11	39,001.11 (63%)		
152	Football Nets Project		82.00	-82.00	-82.00 (N/A)		
1008	Staffing Contingency	10,000.00		10,000.00	10,000.00 (100%)		
1021	Health and Safety	350.00	133.95	216.05	216.05 (61%)		
1023	Broadband		157.49	-157.49	-157.49 (N/A)		
1028	Adobe Subscription	204.00	49.92	154.08	154.08 (75%)		
1029	Canva Subscription	95.00		95.00	95.00 (100%)		
1030	Internal Audit	750.00		750.00	750.00 (100%)		
1031	Computer /IT Eqpt and Sundries	1,000.00		1,000.00	1,000.00 (100%)		
1032	IT - Accounting Software	1,550.00		1,550.00	1,550.00 (100%)		
1033	Photocopier - Printing	240.00		240.00	240.00 (100%)		
1035	Civic Events	200.00		200.00	200.00 (100%)		
1036	Community Governance Review	1,500.00		1,500.00	1,500.00 (100%)		
SUB TOTAL		-1.62	-1.62	204,902.00	51,045.84	153,856.16	153,854.54 (75%)

Cordingley Hall Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
700	Lease	9,000.00	2,250.00	-6,750.00				-6,750.00 (-75%)
701	Miscellaneous Income							(N/A)
SUB TOTAL		9,000.00	2,250.00	-6,750.00				-6,750.00 (-75%)

Cordingley Hall Expenditure

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
200	Insurance				1,350.00		1,350.00	1,350.00 (100%)
201	General Repairs				500.00		500.00	500.00 (100%)
SUB TOTAL					1,850.00		1,850.00	1,850.00 (100%)

Turreff Hall Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
800	Lettings	16,000.00	4,740.00	-11,260.00				-11,260.00 (-70%)
SUB TOTAL		16,000.00	4,740.00	-11,260.00				-11,260.00 (-70%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/06/2026)

Turreff Hall Expenditure

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
298	Staff Costs - Employee Gross Pay							(N/A)
299	Staff Costs - Employers NI/Pens							(N/A)
300	Salaries Net Pay							(N/A)
301	Salaries National Insurance							(N/A)
302	Salaries Income Tax							(N/A)
303	Salaries Pensions							(N/A)
304	Salaries Deficit Lump Sum							(N/A)
305	Insurance				355.00		355.00	355.00 (100%)
306	Advertising				200.00		200.00	200.00 (100%)
307	Refund of Deposits/Bar				1,600.00		1,600.00	1,600.00 (100%)
308	Water				1,800.00	385.20	1,414.80	1,414.80 (78%)
309	Electricity				2,000.00	269.14	1,730.86	1,730.86 (86%)
310	Gas				4,900.00	1,403.17	3,496.83	3,496.83 (71%)
311	Alarm Maintenance				900.00	86.00	814.00	814.00 (90%)
312	General Repairs				1,500.00	10.58	1,489.42	1,489.42 (99%)
313	Improvements				1,500.00		1,500.00	1,500.00 (100%)
314	Cleaning Contract				9,500.00	2,174.00	7,326.00	7,326.00 (77%)
315	Miscellaneous				200.00	3.33	196.67	196.67 (98%)
316	Cleaning Materials				200.00	205.41	-5.41	-5.41 (-2%)
317	Keyholder Cover				2,500.00	1,291.75	1,208.25	1,208.25 (48%)
318	Business Rates				350.00		350.00	350.00 (100%)
1003	CCTV					180.00	-180.00	-180.00 (N/A)
1004	PRS / PPL Licence				1,000.00	722.06	277.94	277.94 (27%)
1010	Window Cleaning				600.00	45.00	555.00	555.00 (92%)
1026	waste disposal				700.00	185.01	514.99	514.99 (73%)
1037	CCTV Turreff Hall				300.00		300.00	300.00 (100%)
SUB TOTAL					30,105.00	6,960.65	23,144.35	23,144.35 (76%)

Environment Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
900	Miscellaneous							(N/A)
901	Donnington Allotments	750.00	319.76	-430.24				-430.24 (-57%)
SUB TOTAL		750.00	319.76	-430.24				-430.24 (-57%)

Environment Expenditure

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
400	Allotments (Donnington)				750.00	220.00	530.00	530.00 (70%)
401	Tree Management				600.00		600.00	600.00 (100%)
402	Bus Shelters - Maintenance/Van				250.00		250.00	250.00 (100%)
403	Bus Shelters - Cleaning				2,060.00		2,060.00	2,060.00 (100%)
404	Bus Shelters - Insurance				165.00		165.00	165.00 (100%)
405	Donnington Toilets - Maintenance				500.00	28.46	471.54	471.54 (94%)

Donnington & Muxton Parish Council

06 July 2026 (2026-2027)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/06/2026)

406	Donnington Toilets - Cleaning	7,800.00	1,950.00	5,850.00	5,850.00 (75%)
407	Donnington Toilets - Insurance	175.00		175.00	175.00 (100%)
408	Donnington Toilets - Cleaning M	100.00	14.23	85.77	85.77 (85%)
409	Donnington Toilets - Electricity	600.00	79.61	520.39	520.39 (86%)
410	Donnington Toilets - Water	2,400.00	407.03	1,992.97	1,992.97 (83%)
411	General Maintenance	1,200.00		1,200.00	1,200.00 (100%)
412	Planters - PARADE	3,700.00	350.00	3,350.00	3,350.00 (90%)
413	Grass Cutting	5,300.00	1,163.75	4,136.25	4,136.25 (78%)
414	Container Insurance	1.10		1.10	1.10 (100%)
415	War Memorials	1,500.00	310.20	1,189.80	1,189.80 (79%)
416	Speed Indicator Devices	6,000.00	1,035.60	4,964.40	4,964.40 (82%)
417	Street Lighting - Electricity				(N/A)
418	Streetlighting - Maintenance Cor				(N/A)
419	Streetlighting -Christmas Lights				(N/A)
420	Streetlighting - Management Fee				(N/A)
421	Streetlighting - New Lights/Upc				(N/A)
422	Streetlighting costs	29,000.00		29,000.00	29,000.00 (100%)
423	Christmas Lights	27,000.00		27,000.00	27,000.00 (100%)
424	Light Upgrades / Additional Wor	1,000.00	2,210.34	-1,210.34	-1,210.34 (-121%)
SUB TOTAL			90,101.10	7,769.22	82,331.88 (91%)

Library Income

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1000	Miscellaneous	1,000.00	43.94	-956.06				-956.06 (-95%)
1001	Electricity							(N/A)
1022	Printing		266.61	266.61				266.61 (N/A)
1024	finer		15.20	15.20				15.20 (N/A)
1025	donations		42.90	42.90				42.90 (N/A)
SUB TOTAL		1,000.00	368.65	-631.35				-631.35 (-63%)

Library Expenditure

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
500	Insurance				64.00		64.00	64.00 (100%)
501	Electricity				1,200.00	287.74	912.26	912.26 (76%)
502	Gas				3,200.00	651.76	2,548.24	2,548.24 (79%)
503	General Repairs				1,300.00		1,300.00	1,300.00 (100%)
504	Miscellaneous				200.00	6.85	193.15	193.15 (96%)
505	Photocopier Lease				200.00	60.90	139.10	139.10 (69%)
506	Council Tax				310.00		310.00	310.00 (100%)
507	Library Water Rates				680.00	169.61	510.39	510.39 (75%)
1038	Photocopy Printing				50.00		50.00	50.00 (100%)
SUB TOTAL					7,204.00	1,176.86	6,027.14	6,027.14 (83%)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/06/2026)

Year End Adjustments

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Year End Creditors							(N/A)
2	Year End Debtors							(N/A)
3	Year End Accruals							(N/A)
4	Year End Prepayments							(N/A)
5	Year End Receipts in Advance							(N/A)
6	Unpresented Effects from 2023/24							(N/A)
SUB TOTAL								(N/A)

Donnington Community Hub

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1020	Hub Photocopying					50.85	-50.85	-50.85 (N/A)
1034	Hub Printing				180.00		180.00	180.00 (100%)
SUB TOTAL					180.00	50.85	129.15	129.15 (71%)

Reserves

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
20	General Reserves (emergency)							(N/A)
21	Elections							(N/A)
22	Community Fund							(N/A)
23	Library Fund							(N/A)
24	Health and Well-being							(N/A)
25	CCTV Camera's - Turreff Hall							(N/A)
26	Match Funding							(N/A)
27	Waste Bins							(N/A)
28	Union Jack Bench							(N/A)
29	Dragon Fly Play Area							(N/A)
30	Donnington War Memorial Dona							(N/A)
31	Donnington Parade Planters							(N/A)
32	Hedgerow Heros							(N/A)
33	Christmas Lights - The Humbers							(N/A)
34	Tables - Turreff Hall							(N/A)
35	Muxton War Memorial							(N/A)
36	VE Day							(N/A)
37	Korean Fir Trees							(N/A)
38	Stay and Play							(N/A)
39	Natural Play Area at Granville Co							(N/A)
40	Muxton Spring Fair 2026					2,000.00	-2,000.00	-2,000.00 (N/A)
150	SNUG Project	100.00		-100.00	100.00		100.00	(0%)
151	Sip & Social Project	125.00		-125.00	125.00		125.00	(0%)
1006	Allotment Key Deposit		20.00	20.00				20.00 (N/A)
1007	Hall Deposits		600.00	600.00				600.00 (N/A)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2026 and 30/06/2026)

SUB TOTAL	225.00	620.00	395.00	225.00	2,000.00	-1,775.00	-1,380.00 (-306%)
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Summary

NET TOTAL	334,567.76	161,123.37	-173,444.39	334,567.10	69,243.42	265,323.68	91,879.29
V.A.T.		11,120.67			7,182.32		
GROSS TOTAL		172,244.04			76,425.74		

Deputy Clerk Report
Agenda Item -26/07/040 - Parish Post/ Newsletter

Meeting 13th July 2026

AIM

1. To agree the format and cost of the Parish Post and to agree the content of the Parish Post in readiness for sending to print.

BACKGROUND

2. Previously the Parish Post has been distributed 4 times per year with a print run of 1500 copies which included 12 pages per magazine.

The budget for the annual Parish Post has been reduced from £3000 to £1000 for 2026/2027 therefore based on this budget, and in line with printing costs, please see below options and recommendations.

DISCUSSION/COMMENT

3. Leaving the size as A4 but reducing the page count to 12pp

1000 copies - £500

1500 copies - £600

2000 copies - £700

Reducing the size down to A5 but keeping the page count the same (20pp)

1000 copies - £450

1500 copies - £550

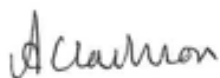
2000 copies - £650

4. The Parish Post has been put together using articles provided and adverts from around the community.

RECOMMENDATION

5. It is recommended that the Parish Post stays A4 and reduced to 1000 copies to remain within budget. This will allow a Summer and a Winter edition to be published and distributed.

It is requested the council read the draft Parish Post and approve the articles and advise on any changes, omissions or additions.



Ava Clarkson
Deputy Clerk to the Parish Council

Events Officer Report**Agenda Item - 26/07/041 - Parish Council Events Update and Review****AIM**

To update Council on recent events and provide an overview of forthcoming activities and associated budget considerations.

1. Recent Events**Annual Meeting / EXPO – 16 April 2026**

Spend: £269.48 (Buffet: £250.00, Sundries: £19.48)

Muxton Spring Fair – 26 April 2026

Total Costs: £2,391.98

Budget: £2,000.00

Income: £2,000.00 (Cllr Dugmore donation)

Summary: The event was delivered in partnership with Muxton PTFA, who supported planning and provided volunteers. The Parish Council remains the formal organiser and carries the financial responsibility. Attendance was very strong, with excellent feedback and high demand (the bar ran out of beer). PTFA have indicated they will not participate again due to limited financial benefit and lack of school support. One act received negative feedback and will not be rebooked.

Brush and Tipple – 1 June 2026

Cost: £0

Overview: A community engagement event aimed at attracting a different demographic into the hall and promoting the library. Brush and Tipple managed bookings and payments. 26 attendees; event considered successful with lots of Social Media traffic and positive feedback.

2. Future Planned Events

Coach Trips x 2

Budget: £5,000.00

Actual Spend to Date: £5,007.50

Printing (tickets & leaflets): £207.50

Trip 1: £2,625.00

Trip 2: £2,175.00

Over 60s Trip – Llandudno (14 July 2026)

Cost: £2,625.00

Nearly sold out; 11 seats remaining.

Breakdown:

- Donnington: 64
- Muxton: 71
- Misc. (staff/carers): 13
- Spare: 10

Total Seats: 159

Deposit: £5 refundable on the day.

Family Trip – Barmouth (11 August 2026)

Cost: £2,175.00

Over 30 seats remaining

Breakdown:

- Donnington: 89
- Muxton: 8
- Misc (staff/carers): 6
- Spare: 56

Total Seats: 159

Deposit: £5 refundable for attendees aged 13+.

Summer Reading Challenge – 20 July to 24 August

Budget: £100.00

Funding request submitted to Telford & Wrekin Libraries. Five-week challenge; one book per week; all ages welcome. Children receive a passport stamped for each book read. Themed Monday mornings with in-house book club story sessions. Final celebration event with a local author.

Macmillan Coffee Morning – 25 September

Budget: £20.00

Advertising provided by Macmillan. Tea, coffee and cakes available on the day.

Halloween Spooky Book Trail – 26–29 October (Half Term)

Budget: £50.00

Additional donations from Book Box and funding request to T&W Council. Book trail in Donnington Library for children under 12, with prizes.

Remembrance Services – Donnington & Muxton (Dates TBC)

Budget: unknown – cost line requires clarification and amount.

Expected costs: road closures, security, printing, signage, staff.

Donnington Christmas Market – 22 November 2026

Budget: £4,500.00

Estimated attendance: 400–500+

Major elements booked: stage, performers, lighting, food stalls, Santa.

Over 60s Christmas Lunches – 1–3 December

Budget: £4,500.00

2025 update

Covers: 120 per day (360 total)

Actual Attendance: 231

Unsold: 85

No-shows: 44

Wastage Cost: £1,612.50 in 2025

Breakdown:

- Mon: 62 attended; 14 no-shows; 72 wasted (£900)
- Tue: 108 attended; 15 no-shows; 27 wasted (£337.50)
- Wed: 105 attended; 15 no-shows; 30 wasted (£375)

Council could look at reducing meal provision to two days and/or issuing tickets with a fully refundable deposit, similar to the system used for coach trips.

Children's Christmas Party & Santa's Grotto – 6 December

Budget: £1,200.00

Over 60 children attended in 2025. Party held in main hall; grotto inside room.

3. Financial Overview

Budgets 2026/2027

Community Events: £6,300.00

Christmas Events: £9,000.00

A projected plan for 2026/27 has been prepared. Due to reduced budgets, funding covers regular events only, leaving no allocation for Spring or Easter events in 2027. Costings for the EXPO and Remembrance Services remain unclear pending confirmation of their budget lines.

Date	Event Name	Budget 2026 £15,300	COMMUNITY £6,300 Code 128	CHRISTMAS £9,000 Code 129	Actual Costs to date	Revised Offer 26/27
16/4/26	Annual Community Expo	£0.00	£0.00		£269.48	£0 – Placed on New Budget
26/4/26	Muxton Spring Fayre/ St Georges Day	£2,400.00 <i>Donation of £2000.00</i>	£391.98		£391.98	£391.98
1/6/26	Brush and Tipple	£0.00	£0.00		£0.00	£0.00
14/7/26	Over 60 Seaside Trip to Llandudno	£5,000.00	£5,000.00		£2,625.00	£2,625.00
	PRINTING FOR COACH TRIPS	£0.00	£0.00		£122.50	£122.50
11/8/26	Family Day Trip to Barmouth	£0.00	£0.00		£2,175.00	£2,175.00
Summer Holidays	Summer Reading Challenge	£100.00	£100.00		£100.00	£50.00
25/9/26	McMillan Coffee Morning	£20.00	£20.00		£20.00	£20.00
Oct Half Term	Spooky Book Trail	£50.00	£50.00		£50.00	£20.00
November - TBC	Remembrance Services	TBC	£0.00		£0.00	£0.00
November - TBC	Remembrance Services	TBC	£0.00		£0.00	£0.00
22/12/26	Donnington Christmas Market	£4,000.00		£4,000.00	£400.00	£4,000.00
1 st , 2nd & 3rd Dec	Over 60 Christmas Lunches	£4,500.00		£4,500.00	£4,500.00	£3,000.00
	Printing for Christmas Lunches	£130.00		£130.00	£130.00	£87.00

6/12/26	Children's Christmas Party and Santas Grotto	£1,200.00		£1,200.00	£1,200.00	£1,200.00
4/3/27	World Book Day	£0.00	£0		£0.00	£50.00
15-19 Feb	Spring Half Term	£0.00	£0		£0.00	£50.00
26 Mar- 12 April inc.	Easter Holidays	£0.00	£0		£0.00	£100.00
Estimated Cost		£17,400.00	£5,561.98	£9,830.00	£11,983.96	£13,891.48
Budget		£15,300.00				
Income		£2,000.00				
Balance		£100.00	£15,391.98			
		needed	Estimate			

4. Discussion / Comment

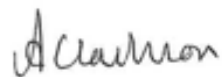
Council is invited to consider:

- Clarification of budget lines for the EXPO and Remembrance Services including a budget for Remembrance Services.
- Measures to reduce wastage for Over 60s Lunches including reducing to 2 days (e.g., ticketing changes, confirmation system).

5. Recommendation

The following actions are recommended for Council consideration:

- Confirm additional budget lines for EXPO of £250.00 and Remembrance Services of £1,000.
- Implement attendance confirmation processes for high-cost catering events.
- Approve revised events offer.



Ava Clarkson
Deputy Clerk to the Parish Council

Deputy Clerk Report**Agenda Item – 26/07/042 - Turreff Hall – Draft schedule of improvement works****AIM**

1. To consider a programme of minor works to Turreff Hall.

BACKGROUND

During a recent external inspection of Turreff Hall, the general condition of the building was reviewed, and several minor cosmetic improvement works were identified. These works would help improve the appearance of the building and make it more welcoming to visitors. The following is noted;

- a. The Turreff Hall sign at the front of the building is not clearly visible from the road (pic 1). As a result, visitors have, on several occasions, had difficulty locating the hall and have instead identified only the library, which has signage positioned by its entrance (pic 2).
- b. The side doors of the village hall are constructed from metal and currently present an unattractive and uninviting appearance (pic 3).
- c. The cigarette bin and the open waste bin located at the side of the hall present an unsightly appearance. The cigarette bin is damaged and wont close, and the open design of the waste bin leads to frequent overfilling, resulting in litter being blown around the grounds (pic 4).
- d. Only one of the front windows is fitted with a metal security grid, which is visually intrusive and provides little practical benefit. The grid also obstructs routine window cleaning, and the metal bars have become rusty (pic 5).
- e. Railings throughout the site require repainting (pics 6 and 7).

DISCUSSION/COMMENT

2. The following actions are recommended for consideration.

- a. Installation of Additional Signage. It is proposed that a new sign just saying “Turreff Hall” be installed beneath the existing Community Library sign at the front of the building. A quotation for the production of this sign is awaited by the printing company currently used for the Parish Post and associated materials.
- b. Community Artwork Project – Side Doors. It is recommended that the side doors be utilised for a small community-led artwork project, similar in approach to the container mural. This could also be a way of “labelling Turreff Hall” Local children could be invited to submit design ideas, with the final artwork professionally completed by Rick Shaw, who has previously undertaken work for the Parish. Alternatively, a full design could be commissioned directly from the artist.
- c. Replacement or removal of external waste bin. An enclosed model is recommended to discourage the disposal of large items. A new small wall-mounted cigarette to be installed. Alternatively, the bin could be removed in its entirety.
- d. Removal of Window Grate. The metal grate located in front of the window can be removed and disposed of without difficulty.
- e. Refurbishment of Perimeter Railings. The railings surrounding the site can be refurbished in accordance with the costings provided.

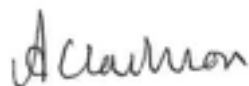
FINANCIALS

3. Indicative costs are shown below. A budget of £1,500 is available under cost centre 313 for improvements to Turreff Hall.

ITEM	APPROX COST
Litter Bin (Broxap)	£413.95
Cigarette Bin	£55.00
TH Wall Sign	£200.00 (TBC)
Railings Refurbishment	£285.00
Metal Grid removal	£155.00
Labour	£340.00
Door Art	£200.00 circa
	£1648.95

Recommendation

4. To proceed with all works within this report subject to;
- Procurement to take place in line with financial regulations.
 - The budget line 313 Turreff Hall improvements be increased by £500 to £2000.



Ava Clarkson
Deputy Clerk to the Parish Council



Pic 1



Pic 2



Pic 3



Pic 4



Pic 5



Pic 6



Pic 7



Quotes received so far to carry out the works - as below:

D.R. Seabury		
Description	Unit Price	TOTAL
Remove flaking paint from railings at the front of Turreff Hall and re- paint with black metal paint.	£285.00	£285.00
Fix new Turreff Hall sign to main entrance.	£155.00	£155.00
Remove metal window shutter from the front of Turreff Hall and take to landfill.	£155.00	£155.00
Fit new waste bin and cigarette bin to front of Turreff Hall. <i>old one to stay to use as planter.</i>	£185.00	£185.00
ALL MATERIALS AND FIXINGS ARE INCLUDED IN QUOTE AND HIRE EQUIPMENT	TOTAL	£780.00

West Mercia Police Community Charter

Parish Contact Contract

☐ INITIAL CONTRACT

☒ RENEWED CONTRACT

Parish Council: Donnington and Muxton P.C.			
Contract Date: 01/07/2026		3 Month Review Date: 30/09/2026	
Council Chair	Councillor Fiona DORAN	Tel:	Email: Fiona.Doran@telford.gov.uk
Council Clerk	Lee Jakeman (locum)	Tel: 01952 608001	Email: clerk@donningtonmuxton-pc.gov.uk
PC / PCSO	Jack BEDDALL John BOWEN Ivan COLUMBELL	Tel: 101 Ext: 7713403	Email: wwtd.snt@westmercia.police.uk
Top 3 community issues			
1	2	3	
Choose an item.	Choose an item.	Choose an item.	
Agreed contact	Contact type	Contact Frequency	
	Email	MONTHLY	
	Newsletter	QUARTERLY	
	Telephone	QUARTERLY	
	Meeting	YEARLY	

SEND A COPY OF THE COMPLETED FORM TO YOUR PARISH COUNCIL CHAIR & CLERK AND TO THE PROBLEM SOLVING SUPPORT TEAM EMAIL BOX